

# Neuroethics Intern

International Neuroethics Society

STUDENT OPPORTUNITY

The International Neuroethics Society (INS) is seeking a **student intern** to work with staff, leadership, committees and members. This is a part time position available starting February 2019 and paying \$12 per hour for work completed remotely up to 15 hours per month (about 2-3 hours per week). We are seeking a commitment of at least 1 year for applicants. Only students currently enrolled in a degree granting institution will be considered. Students with a strong interest in neuroethics or who are participating in a course, certificate, track or program related to neuroethics will be strongly considered.

To apply, please send a statement of interest along with your CV or résumé to Karen Graham at [administrator@neuroethicssociety.org](mailto:administrator@neuroethicssociety.org). Direct all questions to this email address. Incomplete or late applications will not be considered. **Applications must be received by February 15 at 10:00 p.m. EST.**

Responsibilities include, but are not limited to:

- Assist the Website/Communications Director and staff.
- Update the website and disseminate content through social media.
- Contribute original content to the newsletter, website, and print materials.
- Coordination of the bi-weekly newsletter and draft email announcements as assigned.
- Assist with the organization and preparation of meeting events and promotional materials.
- Conduct research for projects as assigned which advance the mission of the Society.
- Compile outreach lists to interested individuals and organizations.
- Participate on special projects and events.

Required skills and experience:

- Organized and detail-oriented
- Strong written and verbal communications skills
- Proficiency with Google and Microsoft applications/programs
- Available to communicate regularly by email

Preferred skills and experience:

- Managing social media channels (Twitter, Facebook, LinkedIn)
- Photo/video editing and production (Adobe CC)
- Content management systems and HTML/CSS code (MemberClicks)
- Creating and sending emails through a vendor (Constant Contact)

LATEST INFO / DETAILS:

**[NEUROETHICSSOCIETY.ORG/POSITIONS](http://NEUROETHICSSOCIETY.ORG/POSITIONS)**

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The International Neuroethics Society an interdisciplinary group of scholars, scientists, clinicians, and other professionals who share an interest in the social, legal, ethical and policy implications of advances in neuroscience. Our mission is to encourage and inspire research and dialogue on the responsible use of advances in brain science.

>> [neuroethicssociety.org](http://neuroethicssociety.org) · [administrator@neuroethicssociety.org](mailto:administrator@neuroethicssociety.org) · [@neuroethicsinfo](https://twitter.com/neuroethicsinfo)

